



## CONGRATULATIONS

### You are eligible to apply for a Clear Credential

The process of applying for a California Clear Teaching Credential is as follows:

1. Attend the Clear Credential presentation for exiting candidates, presented by Rose Foskarino, Credential Analyst. The presentation will include an overview of the Clear Credential application process, question/answer session, and candidates will have the opportunity to start the application process by filling out the required forms.

(\*Note: For educators that received a California Preliminary Credential based on an Out-of-State Credential or Senate Bill 57 private school experience, please schedule an appointment to meet with Rose Foskarino to review Preliminary Credential and renewal codes listed on the credential.)

2. After the semester is over and grades are posted (mid-May), go to [www.msmu.edu/transcripts](http://www.msmu.edu/transcripts) to order official MSMU transcripts. Also, request to have the transcripts be sent directly to Rose Foskarino at 10 Chester Place, Bldg. 20, MSMU Education Department, Los Angeles, CA 90007.
3. When your application is complete, and official MSMU transcripts are received, the recommendation process for a Clear Credential will begin. The credential application/recommendation will be submitted electronically to the California Commission on Teacher Credentialing (CCTC) in Sacramento.

The CCTC will then send the applicant an initial email asking you to complete your portion of the online application/recommendation process. You will be answering a series of questions and pay online by credit card. Then, the CCTC will initiate a Professional Fitness Review. Once the review process is complete and verified, the CCTC will send a second email stating that the Clear Credential has been issued.

**Remember: You do not have a credential until you see the Credential Analyst, file the application, and receive confirmation from the CCTC that a Clear Credential has been issued. The final and official authorization for your credential comes from the California Commission on Teacher Credentialing. The confirming email you receive from the CCTC can be used as proof of your credential status.**

For additional information, please contact Rose Foskarino at [rfoskarino@msmu.edu](mailto:rfoskarino@msmu.edu) or at (213) 477-2621 from 1:30 p.m. to 5:30 p.m. Monday – Friday.