

# Janette Tovar

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**Objective** To serve in leadership capacity for facilitation, consultation, program planning and evaluating, and cognitive coaching in an effort to improve student learning.

## **Education**

University of California, Los Angeles	Master of Education, Teacher Education	1973
University of California, Los Angeles	Bachelor of Arts, Social Science	1972

## **Credentials**

National University	Clear Administrative Services Credential	2006
California State University, Dominguez Hills	Preliminary Administrative Services Credential	2000
California Department of Education	Bilingual Certificate of Competency in Spanish	1993
California Department of Education	Language Development Specialist Certificate	1989
University of California, Los Angeles	California Lifetime Elementary Teaching Credential	1972

## **Professional Experience**

**Adjunct Professor, MSMU, Induction - ED 225 A, B, C, and D** January 2018 – present

- Create online system for organizing and making accessible class objectives, expectations, assignments, and evaluations to all students
- Plan, Design, Implement, and Assess classes in which students are engaged in learning activities that build on their strengths and experiences, encourage them to share their knowledge with peers, and provide further opportunities for meeting Induction requirements that result in a CA clear credential.
- Give actionable feedback to individual students regarding their Induction assignments.
- Guide students, using the Consultation Protocol, to analyze self-identified problems of practice and decide on possible solutions to try out and share with peers at the next class meeting.

**Supervisor, Student Teachers, MSMU** January 2018 – present

- Observe teaching practices of elementary and secondary student teachers, taking notes on what is said by teacher and students in each lesson.
- Align individual observations with specific elements of CA Teacher Preparation Expectations to determine teachers' strengths and areas for growth.
- Hold individual Conferences with student teachers to discuss strengths and areas for growth, using coaching strategies that encourage them to problem-solve for improvement.
- Hold individual Consultations with student teachers to problem-solve around a teacher-generated concerns that affect teacher's progress.
- Complete mid-program and end-of-program Evaluations for individual student teachers.

**Instructional Coach/Consultant, LAUSD** August 2017 – June 2019

- Facilitate teachers in problem-solving conversations about effective classroom practice that result in continued student academic growth.
- Guide individuals in setting appropriate professional and students goals, using the CA Standards for the Teaching Profession and Common Core Standards.
- Observe classroom practice and provide consistent, timely follow-up coaching/consultation that identifies strengths and areas for further growth and development.

**Program Consultant, New Teacher Center** July 2016 – July 2017

- Shape learning experiences among school leaders to improve leadership practices that drive gains in student achievement. Facilitate leaders' implementation of goals into actual school site practice. Coach leaders in measuring progress towards goals using program-designed rubrics and assessment tools. Lead workshops to engage school leaders in analysis and implementation of Common Core Standards

**Regional Director, School Leaders Network, Los Angeles** July 2010 – June 2016

- Shape learning experiences among school leaders to improve leadership practices that drive gains in student achievement. Facilitate leaders' implementation of goals into actual school site practice. Coach leaders in measuring progress towards goals using program-designed rubrics and assessment tools.
- Lead workshops to engage school leaders in analysis and implementation of Common Core Standards.
- Actively contribute to program refinement and innovation through ongoing research and evaluation
- Create and expand partnerships in the greater Los Angeles educational community.
- Build capacity for market research and growth.

- Administrative Specialist, Teacher Support/National Board Certified Teacher** 2008 to June 2010
- Manage development and implementation for Beginning Teacher Support Assessment (BTSA) program for over 200 new teachers. Provide ongoing advisement and quarterly portfolio reviews.
  - Develop formative assessment training, leadership coaching, use of protocols and professional learning communities for over 200 BTSA Support Providers and National Board Teachers.
  - Assist site administrators in using criteria/rubrics to assess Support Providers. Assist site administrators in supporting Support Providers and new teachers on their campus.

- Administrative Specialist, Teacher Support, Gifted/Talented Programs, National Board Certified Teachers** 2004 – 2008
- Manage the design, implementation and supporting resources for Schools for Advanced Studies (K-12) and Gifted and Talented (GATE) programs for 98 schools (K-12) in the Los Angeles Unified School District.

- Administrative Specialist, Teacher Coach, Local District E** 2000 to 2004
- Develop and implement monthly professional development for principals and assistant principals (K - 12), Small School Learning Communities Core Team, secondary literacy cadre, and elementary science cadre.
  - Supervised work of advisors on Instructional Support team.
  - Created and led professional develop modules using standards-based education model for K – 12 leadership teams.

- Program Advisor, Pre-Intern Teaching Program** 1999 to 2000
- Organized and managed classes supporting non-credentialed teachers in Pedagogy and subject matter content; provided credentialing and career advisement, and led instructor trainings.

- Beginning Teacher Support Provider/Advisor** 1996 to 1999
- Assisted new and returning teachers in aligning standards, performance, and assessment criteria for students.
  - Guided beginning teachers in self reflecting and assessing through California Formative Assessment and Support System for Teachers

- Elementary School Teacher (K – 3)**  
**Corona Ave. Elementary School, LAUSD** 1974-1996  
**Stanford Avenue Elementary School, LAUSD**
- Planned lessons and instructed and assessed students, grades Pre K – 5, bi-lingual classes
  - Served as Mentor Teacher to teachers, grades K-6
  - Planned and facilitated classes for parents of pre-school children via After School Early Education Program; taught literacy classes to their children.

### **Additional Experience**

- MSMU Student Teacher Unit** 2018- present  
Meet with team to share data and discuss plans for the next group of student teachers.

- MSMU Credentialing Classes** 2018- present  
Work with team to analyze data from students and use it to plan and implement recurrent classes.

- MSMU Center for Diversity, Equity, and Inclusion** 2020 – present  
Participating in MSMU's workshops

- Los Angeles Charter Schools** 2010 – 2017  
Collaborate with local CMOs to develop and support charter school leaders (K – 12) in leadership growth. Participate in Charter School quarterly events and annual conferences. Serve on Board for charter school.

- Facilitator at Learning Forward Conference** 2010  
Shared current quantitative and qualitative research on the impact school leaders have on instructional learning and student achievement at school sites. Engaged other educators in analyzing leadership moves that improve learning for both students and adults.

- Active participant in national and local educational opportunities** 2010 - 2017  
Achieve Collaborative, Teach for America, Communities for Los Angeles Student Success, LA's Promise, LA Summit, Educational Success Project, Boeing Conference for Educators, Teach Plus, TEACHED, Promise Neighborhood Schools, Cotsen, United Way (CLASS), LAEP.

**For Impact Training**

2013

Improving marketing and recruitment skills

**Los Angeles Unified School District program review team member**

2009 - 2010

Worked with staff and all stakeholders of various secondary schools to review student records, teacher instruction, management of resources, leadership development and impact, and parent engagement.

**Interview Team Member**

1998 to 2010

Interviewed and facilitated in selection of program administrators, PAR and new teacher specialists, content experts, Intern Advisors, Teacher Training Academy and Pre-Intern Teaching Program instructors