

# EDU 326A Accelerated 1 Year Program

## Mentor Collaborative Syllabus

### Mentor Reminders:

Pre-course responsibilities for Mentee include (Due Sept. 4):

- Create a dedicated Gmail account
- Join Google Classroom/upload photo
- Pre-course reading

### Weekend 1: September 11 2021

**Course Overview, Professional Learning, and Goal Setting**

Mentee Assignment Due Dates:

Due 9/11:

CFT 1

CSTP Self-Assessment (Pre- CSTPs 1,2, &6)- dated with evidence codes

Due 9/18:

Fall Induction Individualized Learning Plan (ILP)

CFT 7.1 Pedagogy

CFT.2 Classroom Layout

CFT.3 School Information & Resources

Due 9/22:

CFT.4 Home/School Connection

CFT.5 Site Orientation Checklist

CFT.6 Community Map & Resources

Collaborative Log #1

**Mentor Responsibilities**

- Discuss Special Populations - CFT 7.4
- Discuss inquiry strategy to add to C.1 (cells 5-6)
- Start planning 4-6-week unit of study before next class (September 25, 2021)
- Module #1 Feedback Form due 9/24/21
- Collaborative Log #1 to be uploaded in Google Classroom by Mentee by 9/24/21

### Weekend 2: September 25, 2021

**Special Education, Goals, and Research**

Mentee Assignment Due Dates:

Due 9/25:

C1 Individual Growth Plan cells 1-4

Mentee to Email Reviewer C1 cells 1-4 (cc rgaudet@msmu.edu)

Due 9/29:

CFT 7.4 Special Populations

Due 10/6:

Mentee to email reviewer C1 cells 1-6 (add collegial conversation and cell 1-4 corrections)

Collaborative Log #2

**Mentor Responsibilities**

- Discuss Special Populations - CFT 7.4
- Discuss inquiry strategies to add to C.1 (cells 5-6)
- Continue planning 4-6-week unit of study
- Module #2 Feedback Form due 10/8/21
- Collaborative Log #2 to be uploaded in Google Classroom by Mentee by 10/8/21

## **Weekend 3: October 9, 2021**

### **ELD, Differentiation, and Inquiry: Unit Planning**

#### **Mentee Assignment Due Dates:**

##### Due 10/9:

- C.2 Essential Components (Unit Plan 4-6 weeks long)
- Mentee to Email Reviewer C.2 Unit Plan (cc rgaudet@msmu.edu)
- Update CFT.4 Home/School Connection

##### Due 10/16:

- CFT 7.3 English Language (EL) Learners
- C.3 Entry Level Assessment, blank copy of assessment, answer key, rubric
- C.3 and C.7 Recording sheet (C.3 column only)

##### Due 10/20:

- C.4 Focus Student Selection & graded pre-assessment
- Collaborative Log #3

#### **Mentor Responsibilities**

- Discuss English Language Learners CFT.7.3
- **Portfolio Reviewer must approve C5 Focus lesson, before videoing. Mentee to Email Reviewer as soon as possible, but before 10/23**
- C5 Focus lesson must be recorded before 10/30 (permission waivers must be signed by parents prior to recording)
- Module #3 Feedback Form due 10/22/21
- Collaborative Log #3 to be uploaded in Google Classroom by Mentee by 10/22/21

## **Weekend 4: October 23, 2021**

### **Focus Lesson**

#### **Mentee Assignment Due Dates:**

##### Due 10/22:

- C.5 Lesson Plan Template/Formal Observation (email to reviewer -cc rgaudet@msmu.edu)
- Mentee to Email Reviewer C.5 Lesson for approval
- Before 10/29 Videoing **MUST** occur, however, **C.5 (focus lesson) MUST be approved by Portfolio Reviewer before videoing** (email by 10/23)

##### Due 11/6:

- C.6 Graded work sample from C.5 lesson – 3 focus students
- C.6 Analysis of Student Work
- Mentor Lesson Observation Sheet

##### Due 11/11:

- C.7 Summative Assessment Reflection Rubric
- C.7 Blank copy of assessment, answer key, rubric

##### Due 11/12:

- Formal Observation Self-Reflection
- Formal Observation Mentor-Reflection
- C.3 and C.7 Recording Sheet (C7 column)
- Collaborative Log #4

#### **Mentor Responsibilities**

- View videoed lesson together via Zoom
- Discuss with Mentor the following forms:
  1. Mentor Lesson Observation Sheet
  2. Mentor Observation Reflection
  3. Formal Observation Self-Reflection
  4. Analysis of Student Work from videoed lesson (C.6)
- Module #4 Feedback Form due 11/12/21

- Collaborative Log #4 to be uploaded in Google Classroom by Mentee by 11/12/21

### **Weekend 5: November 13, 2021**

#### ***Inquiry Evaluation and Assessment Data***

**Mentee Assignment Due Dates: ‘**

Due 11/20:

- Update CFT.4 Home/School Connection
- C.1 cells 7-10
- Colloquium: Google Slides
- Individual Learning Plan (ILP) – Fall Evidence
- CSTP Self-Assessment form (Post for CSTP 1, 2 & 6 dated with evidence codes)
- Peer Portfolio Review
- Email Portfolio Reviewer to review completed portfolio
- Collaborative Log #5

#### **Mentor Responsibilities**

- Review ILP
- Review Colloquium presentation
- Sign, Complete, upload Collaborative Learning Logs
- Module #5 Feedback Form due 12/4/21
- Collaborative Log #5 to be uploaded in Google Classroom by Mentee by 12/4/21

### **Weekend 6: December 4, 2021**

#### ***Presentations and Reflection***

**Mentee Assignment Due Dates: ‘**

Due 12/4:

- CFT 7.2 Equity
- Mentee to Email Reviewer Portfolio is complete

#### **Mentor Responsibilities**

- 12/3 Complete all Portfolio Corrections
- Be sure Mentee **\*\*Emails Reviewer when all corrections are made\*\***