

**Education Department Meeting Agenda**  
**Tuesday August 17, 2021**  
**11-3 PM (Will try to end by 2)**

11:00 Welcome and Summer Highlights:

Fun and work, but mostly fun (a couple minutes each --- Be brief but descriptive!)

Welcome: The shock of not being fully back in person is not the same as last year, but in many ways more difficult. The stresses on our lives and families continues to be very real. And, our compassions for our students will continue to stretch us to make accommodations in their support. More than ever, we need to care for one another!

We will also be challenged in that most UG courses are back to in-person. (We can look at our remaining remote as one way of contributing positively to spacing issues on campus to allow for healthy distancing). But, beware of how this could separate us from the broader Mount community. Again, we will need compassion and patience.

In the last few weeks of advising, I've seen (via Zoom) many new and returning students. New students continue to mention that colleagues referred them to us because of their experiences in our quality programs. Returning students, while also mostly positive, reported a lot of confusion about their program progression, often mentioning that they felt the advising last Spring was rushed. As you know, this was a difficult time for our department, with many carrying multiple loads due to medical and other leaves. But, still an important piece of information to hold in our thoughts moving forward.

And finally, the state has announced some major changes for preliminary programs and some projections of what is in the near future for our TK folks. Mary Vixie Sandy met with the deans/directors of AICCU institutions last Wednesday. Here are the highlights:

- Huge push to grow residency programs (major funding support over next 5 years)
- Financial incentives for completing National Boards
- Expansion of Golden State Teacher Grant to include M/S, TK, STEM (including computer, math) and bilingual (EdSp already active)
- New flexibilities for CBEST and CSET that are effective NOW. CSET a bit more complex, but will have more guidance by the end of the month. CBEST clear and taped webinar to explain. Allows for mixing/matching coursework and exams.
  - Many students returning after hearing this—we will need to develop some protocols
  - State cautioning not to make this a credential analyst task.
- Credential fees waived for new credentials throughout academic year
- TK expansion—discussion of add-on credential for those coming from ECC or from M/S

11:45 Reports: (Carol)

**Summer and Fall Enrollment**

Summer and Fall enrollments are in line with previous year. Elementary and EdSp lower at this point.

Fall projections: 7 new secondary (+ a few pending); 3 new elementary (+ a few pending); IL 4 new; Induction (TBD, looking strong);

**21/22 Department Budget**

Accreditation fees for 2021-22 are again not being charged. This will allow us to once again use this budgeted item to offset the need to again purchase the TeachingChannel. All other budget items unchanged since last year—please spend wisely, as we are still needing to watch expenses at this time. Travel budgets will be limited again, as will food.

- 11:55 Assessment Goals:  
 All Program Directors briefly present/review/update  
 Clarification by Kelli—The October meeting is to look at data pertaining to credentials—preliminary and clear. The February meeting is looking at college-wide assessments and responding to our graduate learning goals. Tommetta will also be involved.  
 No other updates provided at this time—just a reminder that these are coming.
- 12:20 Annual Assignments:  
 Scholarship awards—Robin will continue to lead  
 Mary's Day—Kelli will continue to lead
- 12:30 ALL Calendar/Scheduling:  
 Department meetings (December and May)—Propose Thurs., Dec 9 and Thurs, May 5—Decision for Dec 9 and May 5 11-2 (likely end by 1)—Dec likely virtual, we will determine May as we are closer.  
 Holiday Party/Adjunct Meeting—Keep virtual as last year had good attendance. We will do Tuesday, Dec 14 5-7, with the first hour for meetings and the second for small group chats.  
 Weekly Faculty meetings  
 Will continue to meet on Tuesdays. We will continue virtual meetings until further notice. Times will be: 10:30-12:30 with first hour typically preliminary focused.  
 Assessment Retreat  
 Need an October date—Monday, Oct 25, 4-6 to allow Teckla to attend.  
 Professional Development Grant and PEG deadlines, Early October  
 Please let me know ASAP if anyone plans to apply—this semester is tight, due to accreditation due date  
 Availability dates --- Through May 13<sup>th</sup>  
 Meeting times for Branch ED/Accreditation work  
 Core team will meet Fridays 11-1 Other faculty can attend as needed or desired.
- 1:00 Branch ED Updates and Planning –Carol, (Julie, Robin, Kelli)  
 What does it look like to teach with anti-racism in mind? What will we observe in teachers? How will students respond?
- Brainstorm responses: Teacher explicitly acknowledges inequities thru the lens of race. Teachers/students interrogate sources of information. Teachers provide a variety of responses across the spectrum, not just by the number of resources. Inappropriate comments are not ignored. Seeing diversity in faculty/staff—and amongst other students. Having diverse learning materials. Taking things home to their personal lives. Questioning hierarchies, such as those between teacher/student (maybe using first names). Sharing stories. Equitable voices within the classroom—all voices are heard. Acknowledging that teachers are on a journey as well and mistakes will be made. Encouraging nurturing environments that aren't always done after ages 3-5. No one feeling judged.
- Purpose is to try to break down abstract ideas so we can better know if we are achieving our goals.  
 Robin/Julie gave brief updates on this years goals and meetings.
- 1:30 Brief Updates:  
 Promotion/Sabbatical Requests
- CLTs and Sabbaticals due Sept 17—No sabbatical requests are pending at this time.  
 Kelli clarified that Sept 17 deadline is to move CLTs to longer contracts. Carol will start the paperwork to put this in motion after the meeting to learn more about how to apply.  
 Child Development Center – Tommetta

3 of 5 classrooms are open and running. I teacher resigned due to concerns related to COVID vaccine. Will get finances even without full enrollment due to COVID. No outside volunteers or observations being allowed at this time. Began August 9.

**Center for Cultural Fluency/China, Bridging Cultures Update – Julie**

We will not hold our CTA conference this year due to continuing issues of meeting in person. We have partnered with Jeff Share for a virtual conference. Julie arranged for CE units (1) for attendees—these can count as MSMU grad units for those who need 1 unit.

**TPA and Supervised teaching placements – Kelli**

LAUSD welcomed student teachers as unpaid staff and are inviting them to be there in person (with same rights/restrictions as other faculty—weekly testing and Vaccine requirements) All but 1 ST at LAUSD, 1 at New Heights. 1 ST needs to delay (hopefully session B in October) due to a positive Covid test.

**CCTC General – Rose**

Fielding many calls already for Basic Skills changes. Is working with new guidelines to help students to qualify for exemptions to CBEST.

Many students also asking about new CSET rules. As we won't know until the end of the month, those are being delayed and will need to have input/guidance from Program Directors as well as potential input from major departments, including liberal studies.

We have 11 university interns (some still in pipeline). If accepted by Aug 31, they are exempt from CSET now, to allow time to either pass exams or qualify for alternatives.

**Student Employees/ – Catalina**

She will continue to work remotely through Jan. Thus, please direct students to [educationdepartment@msmu.edu](mailto:educationdepartment@msmu.edu) for appointments, etc. Petitions can go directly to Catalina's email. Updated new students. Will send Robin the content areas for the new secondary folks so that coaches can be hired.

Requested that advisors send separate notes for the comm log, along with curriculum plans to her so that they are in student files. Especially needed when seeing a student who made an appointment directly with the faculty. Faculty can also add comm log notes themselves, but these do need to be done!

**Outreach Coordinator – Barbara Locker-Halmy**

Working with Induction team to have PDs that are mandatory and some voluntary for coursework, but can reach out further to others. Will share the list to distribute to ADLA after confirmation of programs this week. May want to be included in meeting with DCS with Branch ED work. Known needs and PDs will include EL, SPED, and likely anti-racist teaching, culturally responsive teaching and UDL.

**Recruitment and Catholic Educators Scholarship Update--Carol**

Approval to have an additional Mount grant for 45% (80% discount total) for those removed from Title II funding due to principal intent letters being late. Remaining CES students will get a smaller Arch. Discount (15% instead of 35%) and a larger title II grant (75%) to allow them to maintain 90% coverage and provide money to offset the additional Mount grant for the others. Only applies to those normally getting CES. All others (including CES students in classes not covered by Title II) will get the usual 35% discount only.

1:45 Graduate Calendar/Scheduling

Graduate Writing Assessment (reminder)—No longer doing

Recruitment events scheduling—Dates chosen for Info Sessions—see flyer

Credential Data Meeting (October)—moved to end of month, after accreditation deadline, and evening chosen so Teckla may attend—Monday, Oct 25, 4-6.

Fall/Spring CTE Attendees, Fall - October 21-23 (Oct 20 for special meetings)

Spring – March ??

We have funds to support several for virtual meetings only. Carol will submit registration forms for Kelli (pre-workshop only on fieldwork coord), Kimberly, Julie and Diana wish to attend virtual. Carol will attend either in person or virtual.

Advisory Council meetings

Need to have Advisory Council meetings at least on our calendar for this year to include with our accreditation review. Branch ED meetings with partners and Adjunct meetings can add to this, but we still need some sort of Council. Will discuss further at a Tuesday meeting.

Celebration of Learning—Wed, May 4—4-6. If we need to make virtual again, the time will be reduced to one hour.

Load Sheet Updates—Carol will meet with Diana and Kimberly regarding updates.