Interim/Progress Report
Action Summary

Report Type	☒ Interim Report (panel review) ☐ Progress Report (staff review)
Institution	Mount Saint Mary's University (MSMU)
ALO	Michele Starkey
WSCUC Staff Liaison	Maureen A Maloney
Review Call Date (Interim Report reviews only)	December 19, 2018
Interim Report Panel	1st Reader: **Laura Palucki Blake,** Assistant Vice President for Institutional Research and Effectiveness, Harvey Mudd College 2nd Reader: **Kathryn Tooredman,** CEO, Tooredman Educational Consulting, LLC Past Team Chair: **Judith Greig,** President, Notre Dame de Namur University

Institutional Representatives (Interim Report reviews only)	Name	Title
	Ann McElaney-Johnson	President
	Bob Perrins	Provost & Vice President of Academic Affairs
	Michele Starkey	Associate Provost & ALO
	Kari Bolen	Director, Office for Diversity, Equity, and Inclusion
	Sue Briggs	Administrative Assistant to the Graduate Dean
	Jen Chotiner	Professor & Department Chair, Biology & Curriculum Committee Chair
	Rocio De Leon	Registrar
	Cairesse Grimes	Provost's Office Coordinator
	Kim Middleton	Director, Center for Academic Innovation and Creativity
	Maria Narvaez	Director, Institutional Planning and Research
	Bernadette Robert	Associate Vice President, Office for Diversity, Equity & Inclusion
	Elizabeth Sturgeon	Professor, English & Assessment Task Force Co-Chair
	Rick Torkelson	Director, Facilities Management

| Topics to be Covered as Required by Commission in Letter Dated March 7, 2014 | **Assessment Training:** provide ongoing assessment training for faculty and staff, especially in Tk20 by Watermark.

Space Planning: in light of serious concerns with physical space in the learning environment the university should complete its master planning process.

The Portmont Project: develop new financial and academic plans for the Portmont Project (online education) and monitor its progress. The original joint venture ended in 2014; the original timeframe ending the venture in 2017 allowed Mount Saint Mary's University time to move from novice to experienced in providing online instruction.

Diversity: reaffirm MSMU's historic commitment to diversity; establish leadership to address relative inattention to pedagogy, curricular offerings, hiring practices and organizational practices that would support and enhance diversity, but had led to some dissatisfaction; provide an update on its efforts. |

Findings of the Committee (Interim Report)/Staff (Progress Report):

Commendations	MSMU is commended for: 1. A clear, well-written and organized report reflecting MSMU's highly collaborative efforts and the true character of the university. 2. Assessment training for faculty and staff that reflects effective planning and implementation including program assessment liaisons (PALs), newsletters that foster communication and share assessment results, yearly Tk20 sessions, assessment rubrics, and templates for co-curricular reviews. 3. Use of the Council for the Advancement of Standards in Higher Education (CAS) student affairs assessment standards and engagement with faculty on work to achieve these standards. 4. Purposeful and flexible master planning including the recognition that the university faces a utilization issue rather than a space capacity issue, the scheduling of separate tracks at the Doheny campus, and moving back office operations to the Doheny campus. 5. Envisioning a new Liberal Arts Core Education (LACE) program and taking appropriate next steps with the assessment of core competencies within the courses. 6. Use of instructional designers in effective ways including support for online/hybrid/on-ground courses and faculty. 7. Intentional attention to diversity, including the establishment of the Office of Diversity Equity and Inclusion, which provides leadership on diversity efforts institution-wide and demonstrable changes in faculty hiring.
Recommendations	The Interim Report Committee panel identifies the following issues for further development: 1. Assessment Training: Move beyond evaluating the presence of assessment efforts towards the effectiveness of assessment training by illustrating how the results are used to inform revisions, corrections and/or changes. 2. Space: Evaluate the impact of on-ground student enrollment in distance education courses on utilization planning. 3. Portmont Project: Provide evidence for how MSMU has moved from a "novice to experienced [provider of] online instruction" and is delivering quality distance education using data including online course participation and utilization, by both on-ground and distance education students. 4. Diversity: Continue to build on the momentum generated from establishing leadership for and ownership of this issue. Establish mechanisms that allow for students, faculty and staff to understand and express the ways in which different identities are valued, leveraged, and welcomed within any given setting at MSMU. 5. Quality Assurance: In the context of flat enrollment and the abundance of centers, institutes, initiatives and programs designed to support educational effectiveness, provide evidence of the university's priority efforts to ensure adequate resources and quality outcomes. 6. General Education: Provide concrete evidence of the alignment between the Liberal Arts Core Education (LACE) and the university's efforts to advance diversity. 7. Strategic Plan: Provide an update on the new MSMU strategic plan.

Recommended Actions:

☒ Receive the Report; and

☐ Schedule a Special Visit in <u>\<term/year\></u> to address concerns outlined in the Recommendations section

☐ Schedule an Interim Report due on _____ to address topics outlined in the Recommendations section

☐ Schedule a Progress Report due on _____ to address topics outlined in the Recommendations section

☒ Proceed to next scheduled interaction with WSCUC (see below)
(the institution is expected to address any Recommendations in the next scheduled interaction)

☐

Next Scheduled Interaction with WSCUC:

☒ Comprehensive Review: Offsite Review in <u>spring 2023</u> and Accreditation Visit in <u>fall 2023</u>

☐

Commission Approval and Date (Interim Reports Only):

☐ Approved on _____

☐ Not Approved on and referred back to Committee on _____

WSCUC Liaison Signature:

Maureen Maloney

Date: December 21, 2018

Note: The effective date of this action is:
     For Progress Reports – the date in the WSCUC Liaison signature box
     For Interim Reports – the date of the Commission action

09/2016