

MSMU Education Department  
Application Requirements Checklist

**Preliminary Credential/Masters Programs**

(Includes Multiple Subjects, Single Subject, and Education Specialist Credentials)

- \_\_\_\_\_ Interview with the program director by calling 213-477-2620
- \_\_\_\_\_ Application (completed online), including statement of interest/application essay
- \_\_\_\_\_ Application fee or waiver
- \_\_\_\_\_ Two letters of recommendation
- \_\_\_\_\_ Copy of TB test results
- \_\_\_\_\_ Signed Candidate Dispositions Statement
- \_\_\_\_\_ CBEST Scores: Original Passing Transcript
- \_\_\_\_\_ CSET Scores (one subtest score report, does NOT need to be a passing score, copy ok)  
**Please Note:** *You must personally send a copy of your CSET score report to MSMU; the one you request to be sent through the testing agency will not suffice.*
  
- \_\_\_\_\_ Confirmation email of application for Certificate of Clearance with confirmation number  
**Please note:** *The actual Certificate of Clearance must be received by the start date of courses involving fieldwork - usually taken during the first semester. Submission of this certificate is the only way to satisfy fieldwork requirements and complete the course successfully.*
  
- \_\_\_\_\_ Official transcripts from all colleges attended  
**Please Note:** *Official transcripts are those sent directly from the college/institution to Graduate Admissions MSMU.*

If you have questions regarding the admission process or your application file, please do not hesitate to contact the Office of Graduate Admission at (213) 477-2800, at [GradPrograms@msmu.edu](mailto:GradPrograms@msmu.edu).

However, if you are emailing documents, please use [graddocs@msmu.edu](mailto:graddocs@msmu.edu)

or mail to Graduate Admissions - MSMU - 10 Chester Place, LA, CA 90007